



INSTRUCTIONS FOR POSTER SESSION PRESENTATIONS

All poster sessions will be held in Ballroom 6A-C.

All posters are to remain up during the Conference. This will give additional time for attendees to view posters during breaks and before the Conference sessions.

SET-UP TIMES

Sunday, October 2
16:00 – 19:00

TAKE DOWN TIMES

Thursday, October 6
10:45 - 12:30

DATE AND TIME OF POSTER SESSIONS:

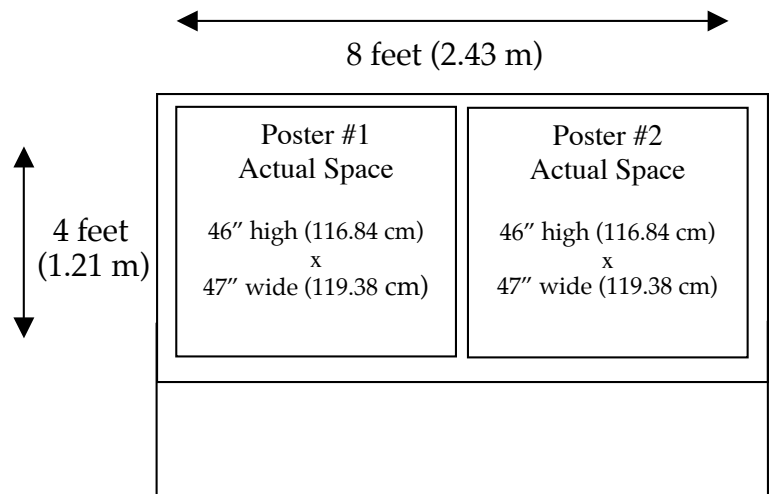
Monday, October 3	14:30 - 16:30
Tuesday, October 4	14:00 - 16:00
Wednesday, October 5	14:00 - 16:00

On your assigned day, please plan to spend the entire session at your poster for questions and discussion. Please refer to the Conference program for your assigned day and poster number. You may download the current program from the website at <http://www.microtas11.org/>

- All posters must be removed by 12:30 Thursday, October 6th.
- You are responsible for your poster.
- All posters left after 12:30 will be disposed. Please remove your poster promptly.

POSTER PREPARATION

- The poster board is self-standing.
- There will be two posters per board per side. One poster per presentation.
- The **actual space** where you may place your poster is:
46" high (116.84 cm) x 47" wide (119.38 cm)
- Tacks and push-pins will be provided for your use.
- Double-sided tape **is not** allowed.
- Poster Diagram - Please note that diagram is *not to scale*.



EFFECTIVE POSTER PRESENTATIONS

- When planning a poster presentation, it is useful to keep in mind the advantages of a poster over a podium presentation. Posters are available for viewing throughout the meeting and interested viewers have scheduled time for discussion, not just a few minutes.
- Carefully and completely prepare your poster well in advance of the Conference. There will not be time nor materials available for last minute preparation at the Conference. Practice setting up the poster before you leave for the Conference to determine what it will look like and to make sure that you have all of the necessary pieces.
- The title of your paper should appear at the top of your poster in CAPITAL letters. This lettering should be at least 1 inch (2.54 cm) high. Below the title, place the authors' names and affiliations.
- It is important that you remember that the audience viewing your poster and listening to your presentation will be 6 feet (2 meters) from your poster. Please double check your poster from 6 feet (2 meters) to ensure its visibility.
- Use text sparingly. Use pictures, cartoons, and figures rather than text wherever possible. Bright colors will greatly enhance the attention of the viewer.
- The flow of your poster should be from the top left to the bottom right. Use arrows to lead the viewer through the poster.
- Make your poster as self-explanatory as possible, so that you will have time for in-depth technical discussions.
- The poster board will have your assigned number on it, so there is no need for you to include your number on your poster.